



## Motion Picture Studio Production Technicians Local 849 of the IATSE

# Information for Referrals

Motion Picture Studio Production Technicians, Local 849 of the IATSE is the Union which represents Maritime Provinces Motion Picture Technicians in the following departments:

Animal Wrangler	Hair	Script Supervision
Costumes	Lighting	Set Construction
Craft Service	Make-up	Set Decoration
Diving	Marine	Sound
Greens	Props	Special Effects
Grip	Scenic Paint	Transportation

We are committed to the promotion and sustained growth of the region's motion picture production industry. We are proud to present a large membership devoted to the development and implementation of professional training programs, from entry level through intermediate and advanced level training.

Local 849 was granted Charter on January 1, 1990 and along with thirty-nine other Canadian Locals, operates under the umbrella of the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada, AFL-CIO, CLC. The International Alliance encompasses four hundred and twenty Locals throughout North America. Although the International's Head Office is located in New York, each Local functions independently. Local 849 utilizes Home Rule through the creation of our Constitution and By-laws and Collective Agreement. These documents set specific procedures, rates and conditions of work within our jurisdiction of the four Atlantic Provinces.

To meet its Objectives, the Local operates in a democratic manner. The initiatives of its representatives are subject to ratification by the membership. Local 849 does not operate on a seniority system and does not maintain a hiring roster. Members are encouraged to actively seek employment.

### **WHAT IS A "REFERRAL"?**

You must be 18 years or older to register as a Referral. A person on the Referral List is not a Member of this Local, but when we receive requests for daily crew on a film production and cannot fill that request from within the membership, we utilize the Referral List. This is an excellent way to build up paid working hours in the industry and meet working technicians.

Depending upon your experience and training, you will be listed in one or more of the above categories, or you may list as a Labourer. Maximum number of listings is 2 plus Labourer.

#### **NOTE!**

Local 849 does not track your working hours; it is your responsibility to keep this record in case you wish to apply for membership at a later date.



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### IMPORTANT CONSIDERATIONS BEFORE APPLYING:

**READ...  
AND  
THEN  
PROCEED**

1. A Referral is NOT guaranteed work. Availability of work for a Referral is based on a number of factors, such as:
  - f* How many productions are currently filming
  - f* How large the film crew is on each show
  - f* How many members are available to work
  - f* Experience required to fill the call
  - f* Did you call in your daily availability to the office?
  - f* Your ability to get to the location on time
2. If you work under an IATSE contract as a Referral, you will be covered by that contract, and a Permit Fee will be deducted from each of your pay cheques.
3. A \$50.00 Annual Administration Fee must be paid each year to maintain your listing (see “Step 3” below).

### HOW DO I BECOME A “REFERRAL”?

#### Step 1: Register

Complete a “Registration for Referral List” form and submit it to the office accompanied by:

1. An up-to-date resume
2. Three references with their contact info
3. Proof of completion of a recognized WHMIS course (see Page 3 for more info)
4. Copies of all other applicable licenses and/or certificates (see Page 3 for more info)

#### Step 2: Set Etiquette & Protocol Workshop

- f* Once you submit the required paperwork, you will be placed on a waiting list for the next Local 849 Set Etiquette & Protocol Workshop.  
\$100 NON-REFUNDABLE Administration Fee (cash, money order, certified cheque, VISA, or MasterCard only accepted). Required the day of the Set Etiquette Workshop.
- f* Upon completion, your name will be added to the Referral List.
- f* Workshop scheduling is subject to instructor availability and the number of waiting participants. Although Local 849 makes best efforts to provide the course in a timely manner, wait time may be considerable.

**NOTE!**

#### Step 3: Maintaining Your Referral Status From Year to Year

To maintain your listing from year to year, and to keep your information on file current, you must:

1. Submit a NON-REFUNDABLE \$50.00 Annual Administration Fee, no later than the last business day of the calendar year (or postmarked no later than December 31<sup>st</sup>). This fee must be paid by the date specified, regardless of when during the year you became a Referral.
2. Fee must be accompanied by an up-to-date resume.

**NOTE!**

It is your responsibility to remember to fulfill these requirements each year. No reminder will be sent to you. If these requirements are not met, your name will be removed from the Referral List. If you wish to re-register at a future date, you will be required to re-submit the \$100 Application Fee.



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**ADDITIONAL REQUIREMENTS FOR SOME CATEGORIES:**

To list as a Referral in the following categories, you must meet these additional requirements, and submit the paperwork with your application:

**Transportation:**

Valid Class 4 (or better) Driver's License, with an up-to-date Driver's Abstract  
Valid Standard First Aid with CPR

**Hair:**

Valid Provincial Hair License

**Make-up:**

Valid Make-Up Certificate

**Craft Service:**

Valid Standard First Aid with CPR

**Special Effects:**

(Contact the office for further information)

**Marine and Diving:**

(Contact the office for further information)